

**CASCADE RURAL FIRE PROTECTION DISTRICT  
COMMISSIONER'S MEETING MINUTES  
April 10, 2025**

Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:30 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Sayers, Secretary / Treasurer Pam DeChambeau, and an excused absence for Commissioner LaDawn Saxton.

Mike Arnold made a motion to approve the agenda as presented, and Larry Scarborough seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the minutes of the March 13, 2025 regular Commissioner's meeting, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to accept the Treasurer's Report and authorize payment of the bills dated April 10, 2025, and Mike Arnold seconded the motion. Motion carried.

Steven Hull reported on the open house event held Saturday, March 15 from 10 to 2 for volunteer recruitment at the 109 East Pine Street fire station. Reported cold weather, five or six people stopped, the Cascade Fire Community Fund bought pizzas, and one new volunteer recruitment.

Keri Sayers reported no new information from Perpetua Resources about providing ambulance service to Perpetua Resources at the Stibnite Mine but a meeting date will be set for next week. Reported on the continued demo of the Lifepak 35 monitor / defibrillator, and on the unlikely purchase.

Steven Hull reported eighteen (18) incidents for the month of March 2025 and reported 28 is average. Reported the apartment fire last month was contained to one living room in the apartment, tripped the sprinkler system and extinguished the fire, and the smoke and water damage is in the approximate amount of \$100,000.

Keri Sayers reported on the team that has dedicated significant effort over the past few months completing Valley Countywide EMS protocols. Reported the Valley Countywide EMS protocols are finalized and approved effective July 1, 2025 and will be accessible via app. Reported on the reviewing and training for the protocol changes schedule in April, May, and June 2025.

The changes to the Sick Leave Policy were reviewed. Larry Scarborough made a motion to accept the Sick Leave Policy as updated on page 20, and Mike Arnold seconded the motion. Motion carried.

The changes to the Family Medical Leave Act policy were reviewed. Mike Arnold made a motion to remove the highlighted section on page 23 under the Family Medical Leave Act policy, and Larry Scarborough seconded the motion. Motion carried.

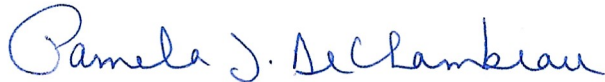
Larry Scarborough reported the Leaves of Absence policy states the supervisor can grant up to ten (10) days of unpaid leave of absence and discussed changing supervisor to Fire Chief or EMS Director. This item will be on the next regular Commissioner meeting agenda Thursday, May 10, 2025.

Mike Arnold made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 188 Pointes Road for Ryan and Nicole Jacobson for the period January 1, 2025 to December 31, 2025, in the amount of \$155.24, and Larry Scarborough seconded the motion. Motion carried.

Mike Arnold made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9701 Highway 55 for Valley County for the building used as a warming hut and the snow groomer garage at Wellington Snow Park for the period March 13, 2025 to December 31, 2025, in the amount of \$164.70, and Larry Scarborough seconded the motion. Motion carried.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 5:47 p.m.

Respectfully submitted,



Pamela J. DeChambeau  
Secretary/Treasurer

Approved:



Larry V. Scarborough  
Chair