

**CASCADE RURAL FIRE PROTECTION DISTRICT
COMMISSIONER'S MEETING MINUTES
August 14, 2025**

Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:28 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Deputy Chief Keri Sayers, and Secretary / Treasurer Pam DeChambeau.

Pam DeChambeau requested to amend the agenda because of an inadvertent clerical error and add three items that were posted to the agenda Wednesday morning. Mike Arnold made a motion to approve amending the agenda to add, Request to Repeal City of Cascade Ordinance Establishing the City Fire Department, Deputy Chief Position Job Description Approval, and Approve Keri Sayers as Deputy Chief, and Larry Scarborough seconded the motion Motion carried.

Mike Arnold made a motion to approve the amended agenda, and Larry Scarborough seconded the motion. Motion carried.

Belinda Provancher, Community Relations Manager at Perpetua Resources reported on the Valley County Impact Benefit Agreement put in place to outline how Perpetua Resources will address the conditional use permit issued for the logistics facility in Scott Valley. Reported in addition Perpetua Resources wants to put in writing all commitments Perpetua Resources has made outside the conditional use requirements. Requested a letter from Cascade Rural Fire Protection District that indicates what is listed as commitments are sufficient or meet the needs of Cascade Rural Fire Protection District. Reviewed each of the requirements of the conditional use permit. Reported on starting construction this year and needing emergency medical services in March or April 2026. Reported on providing Steven Hull and Keri Sayers draft language for the letter of support of the commitments of Perpetua Resources.

Mike Arnold made a motion to approve the minutes of the July 10, 2025 regular Commissioner's meeting as presented, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to accept the Treasurer's Report and authorize payment of the bills dated August 14, 2025, and LaDawn Saxton seconded the motion. Motion carried.

Steven Hull reported on the process of hiring three new Firefighter / Paramedics. Reported nine applications were received and interviews will be August 21st and 22nd along with a physical ability test and a medical assessment patient care test. Reported on expecting the new employees to begin working the middle of September. Reported on receiving a Stibnite Foundation grant that was submitted for a forcible entry prop built but the amount of the grant award is unknown. Reported an update on the McCall, Donnelly, and Cascade Fire Districts consolidating. Reported the three Fire Chiefs met and decided the McCall Fire District, Donnelly Fire District and the Valley Countywide Emergency Medical Services District will share a full-time Office

Administrator. Reported the Committee, consisting of the three Fire Chiefs and one Commissioner from each District, meeting to continue the conversation on consolidating has not be scheduled.

Keri Sayers reported on submitting the January 1 to September 30, 2023 paperwork for the Idaho Ground Emergency Medical Transportation (GEMT) program that makes supplemental payments to eligible agencies who provide emergency ground ambulance services to Medicaid recipients. Reported the DEA license renewal submitted last month was approved after Monday's inspection, with the license valid for three years at no cost. Reported the Valley Countywide EMS District capital improvement plan prepared by McCall, Donnelly and Cascade Fire Districts was presented to the Valley Countywide EMS District Commissioners. Reported the Valley Countywide EMS District will purchase all large equipment in the future. Reported on the Valley Countywide EMS District purchasing an ambulance for Donnelly Fire. Reported on preparing a criteria list of how to figure out what needs go to which Fire District. Reported an update on responding to Silver Creek Plunge. Reported on an email received from the Silver Creek Plunge Volunteer Fire and a Volunteer Emergency Medical Technician and on requesting a meeting with Silver Creek Plunge Volunteer Fire.

Steven Hull reported 70 incidents in July 2025, marking a monthly record. Reported on trying to work better together with Donnelly Fire and McCall Fire. Reported on meeting with McCall Fire Chief Mike Bertrand and Captain Ryan Garber, Code Enforcement and Prevention. Reported on Captain Ryan Garber conducting subdivision plan fire code reviews and propane reviews received from Valley County Planning and Zoning for Cascade Fire and on Deputy Chief Keri Sayers assisting Fire Chief Mike Bertrand with tracking emergency medical services licensures and trainings for McCall Fire. Reported on drafting a Joint Powers Agreement for the entities mentioned above. Reported the First Responder soft ball game is this Saturday at 2 p. m. Reported at the end of July all engines were pump tested and ladder tested and everything passed testing. Reported the south wall of the 109 East Pine Street Fire Station was painted.

Keri Sayers announced the receipt of a 2025 Firefighter License Plate grant totaling \$3,500, which will be allocated toward covering expenses associated with the annual medical and physical examinations for Firefighters at Emergency Responders Health Center.

Mike Arnold reported for the Rock Fire a heli base will be started at the airport, equipped with one Type 1, one Type 2, and two Type 3 helicopters. Reported the fire hydrant has been relocated to the area in front of the south hangars and requested the hydrant be inspected.

The City of Cascade draft ordinance to repeal Chapter 2 of Title 6 of the Cascade City Code which provided for a Fire Department, appointed officers, and fire chief duties was reviewed. Mike Arnold made a motion to have the Board of Commissioners of the Cascade Rural Fire Protection District make an official request by letter to the City of Cascade Council Members to enact the ordinance to repeal Chapter 2 of Title 6 of the Cascade City Code which provides for a City Fire Department, as recommended by Attorney William Gigray, and LaDawn Saxton seconded the motion. Motion carried.

Steven Hull reported there is currently not a job description for the Deputy Chief position and reviewed the Deputy Chief position job description. Larry Scarborough made a motion to accept the Deputy Chief position job description for the policy manual, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to accept Keri Sayers as Deputy Chief, effective immediately, and LaDawn Saxton seconded the motion. Motion carried.

The agreement for audit services with Zwygart John & Associates for the year October 1, 2024 to September 30, 2025, in the amount of \$6,600.00 was reviewed. Mike Arnold made a motion to accept the agreement for audit services for the year October 1, 2024 to September 30, 2025 with Zwygart John & Associates in the amount of \$6,600.00, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to accept entering into the Out of District Services Contract to provide fire and life protection services located at 9564 Packer John Road for Virgil and Janice Hicks for the period August 14, 2025 to December 31, 2025, in the amount of \$2,974.45, after a driveway access inspection is completed and approved, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold reported on the northeast side of Horsethief Reservoir in Pointes Subdivision there is a dump site and requested an inspection.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:22 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chair