

**CASCADE RURAL FIRE PROTECTION DISTRICT
COMMISSIONER'S MEETING MINUTES
July 10, 2025**

LaDawn Saxton called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:30 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Sayers, Secretary / Treasurer Pam DeChambeau, and an excused absence for Commissioner Larry Scarborough.

Mike Arnold made a motion to approve the agenda as presented, and LaDawn Saxton seconded the motion. Motion carried.

Steven Hull corrected 26,500 square feet to 265,000 square feet, for the dormitory style building at Stibnite Mine, page 2, paragraph 2. Mike Arnold made a motion to accept the minutes of the June 12, 2025 regular Commissioner's meeting as corrected, and LaDawn Saxton seconded the motion. Motion carried.

LaDawn Saxton made a motion to accept the Treasurer's Report and authorize payment of the bills dated July 10, 2025, and Mike Arnold seconded the motion. Motion carried

Steven Hull reported an update on the McCall, Donnelly, and Cascade Fire Districts consolidating. Reported the three Fire Chiefs will meet in August and at that time will schedule the next Committee meeting, probably in October, to continue the conversation.

Keri Sayers reported on not receiving an Idaho Bureau of Emergency Medical Services equipment grant for the first time in 15 years. Reported on Donnelly and McCall not receiving the equipment grant and reported the reason was for not providing a more recent audit report. Reported on the Valley Countywide EMS District protocols effective July 1, 2025. Reported on working on a purchasing plan for cost savings for the purchase of emergency medical services non-controlled medications for McCall, Donnelly, and Cascade. Reported on working on writing a Valley Countywide EMS District capital improvement plan.

Steven Hull reported thirty-two (32) incidents for the month of June 2025 and reported thirty-three (33) is average. Reported on one week of large incidents, a structure fire, a motor vehicle accident, and a recreational vehicle fire. Reported on speaking with Garden Valley Commissioner Bill Klevenberg about responses to Silver Creek Plunge, 2345 Silver Creek Road, Garden Valley. Reported on sending the Commissioner the 2004 Tri-County Agreement with the Addendum with Crouch Ambulance and Cascade Rural Fire Protection District about a territory swap with Silver Creek Plunge, and areas of Packer John Road and Highway 55. Reported on responding to Silver Creek Plunge. Discussed reviewing the Gem County agreement for responses to High Valley.

Steven Hull presented and reviewed the proposed budget for October 1, 2025 to September 30, 2026. Requested and received approval to hire three Firefighters / Paramedics in September. Reported on not being over budget if hiring three Firefighters / Paramedics in September. Reported on adjusting the amounts budgeted for gross wages, payroll taxes and pension plan, and capital improvement expense line items. Reported on Keri Sayers' job duties evolving and her job title change to Deputy Chief of Operations. Reviewed the proposed budget for gross wages and payroll taxes and pension plan and reported it includes the three new Firefighters / Paramedics and an increase in wages for current staff. Reported on the increase in the amount received from the Valley Countywide EMS District to provide emergency medical services and on receipt of the first payment in January 2026. Reported minor changes in the proposed budget for expenses and reported on the increase in office supplies for the incident reporting software. Reviewed the proposed increases in uniform, training, office supplies, legal and audit fees, and communication expense line items in relation to the hire of three new Firefighters / Paramedics. Reviewed the proposed increase in building repair and maintenance or additions/remodel expense line item. Reported on meeting with the insurance agent next week for the proposed budget for insurance expense. Reviewed the proposed budget for the capital improvement expense line item and reported on it containing the Rescue Truck due to be complete August 2026. Reported on ordering the chassis for the Rescue Truck in September 2025. Reported on submitting a Stibnite Foundation grant and not knowing if it will be awarded until the end of this month. Reported on confirming allowable expenditures of impact fees. Presented and reviewed the proposed new and increased pay rates for volunteer employees. Reported on the policy change for volunteer employees to be required to be at the fire station. Reported on monitoring volunteer employee hours to avoid Public Employee Retirement System of Idaho eligibility.

Keri Sayers reported that the Drug Enforcement Administration license was due for renewal, has been submitted, and will be valid for a three-year period with no associated fee.

Keri Sayers reported on the Idaho Ground Emergency Medical Transportation (GEMT) program that makes supplemental payments to eligible agencies who provide emergency ground ambulance services to Medicaid recipients, effective January 1, 2023. Reported on the required information to capture the total cost of the Department for providing emergency medical services. Presented and reviewed the Professional Services Agreement amendment with the billing company, Systems Design, to process those claims. Mike Arnold made a motion to accept the Systems Design West amendment to the Professional Services Agreement for the Idaho Ground Emergency Medical Transportation Program, on the basis of Larry Scarborough approving it, and authorize Larry Scarborough to sign, and LaDawn Saxton seconded the motion. Motion carried.

Keri Sayers reported an amendment to the Blue Cross of Idaho contract for the delivery of and payment for healthcare services and reported the amendments are not for healthcare services Cascade Rural Fire Protection District provides. Mike Arnold made a motion to accept the amendment to the Blue Cross of Idaho contract for the delivery of and payment for healthcare services and authorize the Emergency Medical Services Director to sign, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to accept entering into the Out of District Services Contract to provide fire and life protection services located at 9654 Packer John Road for Brian and Alissa Aldrich Trust and Jeff and Carol Schroeder Trust for the period July 10, 2025 to December 31, 2025, in the amount of \$3,026.72, and authorize Larry Scarborough to sign, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to accept entering into the Out of District Services Contract to provide fire and life protection services located at 9804 Edna Place for Kevin and Michele Sagez for the period July 10, 2025 to December 31, 2025, in the amount of \$98.41, and authorize Larry Scarborough to sign, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:30 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chair