

**CASCADE RURAL FIRE PROTECTION DISTRICT
SPECIAL COMMISSIONER'S MEETING MINUTES
January 14, 2025**

Larry Scarborough called the special commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:37 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth, and Secretary / Treasurer Pam DeChambeau.

Larry Scarborough made a motion to approve the agenda as presented, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the minutes of the December 11, 2024 special Commissioner's meeting, and Mike Arnold seconded the motion. Motion carried.

Mike Arnold made a motion to approve the Treasurer's Report and authorize payment of the bills dated January 9, 2025, and Larry Scarborough seconded the motion. Motion carried.

Steven Hull presented the 2024 Year End Report, reported nineteen (19) incidents for the month of December 2024, and reported 375 incidents in 2024. Reported on the breakdown of the incidents in 2024 by month, day of week, and hour of day. Reported the most incidents were at 6 p.m. Reported the average response time is two minutes seven seconds. Reported on the responses of each apparatus. Reported for the month of December 2024, two snowmobile incidents on West Mountain; one an avalanche fatality and one a tree broke off and hit the snowmobiler who has rib and back injuries. Reported on sending Engine 2 to the City of Emmett for use for a couple of weeks.

Keri Rueth reported on meeting with Cascade Medical Center CEO Tom Reinhardt about the plan to establish a Cascade Medical Center Clinic at the Stibnite Mine located just outside of Yellow Pine. Reported on the clinic having a physician assistant or nurse practitioner and also a medical assistant on duty twenty four hours a day seven days a week. Reported on discussing medical transport and on Cascade Medical Center obtaining an emergency medical services license and on Perpetua Resources funding the ambulance service. Reported on providing a budget of what it costs to operate an ambulance. Reported on the second chart review for quality improvement and quality assurance scheduled with Cascade, Donnelly, McCall, and Medical Director Dr. Meske.

Larry Scarborough reported on the Idaho State Fire Commissioners' Association discussing having success with a permanent tax levy increase election when involving the local Republican Party Committee. Reported on discussing establishing fees for fire incidents. Reported on discussing charging fees for fire incidents outside the District needing to be a policy with a fee schedule.

Steven Hull presented the Will Serve letter drafted by DF Development LLC stating Cascade Rural Fire Protection District will provide fire suppression and prevention to Legacy Creek Ranch on Clear Creek Road, and recommended not to sign the Will Serve letter. Presented and reviewed the response from Cascade Rural Fire Protection District Attorney Bill Gigray to not sign the Will Serve letter. Discussed the response letter to DF Development LLC. Mike Arnold made a motion not to sign the request for a Will Serve letter to provide fire suppression and prevention to Legacy Creek Ranch on Clear Creek Road, and Larry Scarborough seconded the motion. Motion carried.

Steven Hull presented and reviewed a new Pay Policy effective January 1, 2025. Reported a bi-weekly payroll schedule with shift employees being paid 106 hours and overtime for hours over 106. Larry Scarborough made a motion to approve the new Pay Policy effective January 1, 2025, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 700 Warm Lake Road for Susan M. Leeper for the period January 1, 2025 to December 31, 2025, in the amount of \$399.54, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 221 Upper Murray Creek Road for Jan and Tammy de Weerd for the period January 1, 2025 to December 31, 2025, in the amount of \$361.27, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 151 Pointes Road for John and Donna Stellmon for the period January 1, 2025 to December 31, 2025, in the amount of \$426.38, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9817 Highway 55 for Brennon and Jerrilyn Newell for the period January 1, 2025 to December 31, 2025, in the amount of \$234.71, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 301 Horsethief Road for Young Men's Christian Association of Boise for the period January 1, 2025 to December 31, 2025, in the amount of \$3,614.58, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9822 Highway 55 for James and Terry Hewitt for the period January 1, 2025 to December 31, 2025, in the amount of \$433.87, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9793 Edna Place for Ronald and Denise Findley for the period January 1, 2025 to December 31, 2025, in the amount of \$315.89, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9780 Moore Drive for Shiverick Family Trust for the period January 1, 2025 to December 31, 2025, in the amount of \$261.16, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 700 Warm Lake Road for Montego Properties LC for the period January 1, 2025 to December 31, 2025, in the amount of \$241.26, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 133 Pointes Road for Blair Rebecca Jane Revocable Trust for the period January 1, 2025 to December 31, 2025, in the amount of \$362.02, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 56 Smith's Ferry Drive for Michael and Danielle Drake for the period January 1, 2025 to December 31, 2025, in the amount of \$266.00, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 167 Pointes Road for Stephen and Cindy Bramel for the period January 1, 2025 to December 31, 2025, in the amount of \$201.09, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9596 Packer John Road for Steven and Angeline Simmons for the period January 1, 2025 to December 31, 2025, in the amount of \$174.26, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9738 Highway 55 and 9771 Highway 55 for Patrick and Stacy Willis for the period January 1, 2025 to December 31, 2025, in the amount of \$275.43, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9793 Harnden Drive for Greene 2000 Revocable Trust and James Kirch for the period January 1, 2025 to December 31, 2025, in the amount of \$318.93, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9785 Edna Place for Kimberly and Jason Mora for the period January 1, 2025 to December 31, 2025, in the amount of \$157.75, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9809 Highway 55 for Ronald and Dana Motta for the period January 1, 2025 to December 31, 2025, in the amount of \$175.86, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 9765 Highway 55 for Stephen M. Rosenfeld for the period January 1, 2025 to December 31, 2025, in the amount of \$463.92, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarbrough made a motion to enter into the Out of District Services Contract to provide fire and life protection services located at 203 Pointes Road for McConnell Revocable Trust for the period January 1, 2025 to December 31, 2025, in the amount of \$158.42, and LaDawn Saxton seconded the motion. Motion carried.

The notice of regular meetings was reviewed. Mike Arnold made a motion to approve the notice of regular meetings that states the fire district regular meetings are held on the second Thursday of each month at the 109 East Pine Street fire station at 5:30 p.m., for 2025, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the special commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:25 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chair