CASCADE RURAL FIRE PROTECTION DISTRICT
CITY OF CASCADE DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE'S MEETING MINUTES
January 23, 2025

Pam DeChambeau called the City of Cascade Development Impact Fee Advisory Committee meeting to order at 10 a.m. at the 109 East Pine Street Fire Station.

The following Advisory Committee Members and Cascade Rural Fire Protection District officials were present: Merandy Metz, James Stewart, Warren Sedlacek, David Brassfield, Fire Chief Steven Hull, Secretary / Treasurer Pam DeChambeau, and an excused absence for Brian Maher and Josh Shearer.

Pam DeChambeau reported the meeting agenda was posted at the Cascade Rural Fire Protection District notice board, the City of Cascade office front window, the Valley County Courthouse front door, the Post Office notice board, and the Cascade Rural Fire Protection District's website on Tuesday, January 21, 2025. Warren Sedlacek made a motion to approve the agenda, and Jim Stewart seconded the motion. Motion carried.

Warrant Sedlacek made a motion to approve the minutes of the December 14, 2023 DIFAC meeting, and Jim Stewart seconded the motion. Motion carried.

The record of impact fee payments received from the City of Cascade was reviewed showing $93,975.76 received in impact fees. Merandy Metz asked why one building permit shows the development impact fee payment was deferred. Steven Hull reported on the City of Cascade delaying the payment of the development impact fee for building permit 23-15, Cascade Equipment Rentals, Ryan Boley. Steven Hull stated he will speak with Attorney Bill Gigray about the steps to take when an impact fee is not paid to learn the procedure.

The review of growth was discussed noting a slowdown in the purchasing of property and construction of homes and that interest rates need to decrease. Discussed Perpetua Resources continued development of the Stibnite Gold Project. Steven Hull reported Stibnite mine workers will live on site for shift work.

David Brassfield confirmed the commercial / business development impact fee is $1.16 per non-residential square foot, and the residential development impact fee is $2,891.00 per residential unit.

Steven Hull reviewed the Capital Improvement Plan and reported on the plan to update / amend the Capital Improvement Plan in the future for the purchase of personal protective equipment, self-contained breathing apparatus, structural firefighting gear, and radios. Reported on planning to learn the process for updates / amendments to the capital improvement plan.

Steven Hull explained that the development impact fee is based off the current value of all assets in the Fire District, and based off population, and based off the needs to continue the current level of service and based off the projected growth rate over a ten-year period. Jim Stewart requested to find out if the development impact fee when established was set to increase automatically for inflation. Steve Hull reported the impact fee study and capital improvement plan final report will be emailed to the Advisory Committee Members.

Jim Stewart made a motion to adjourn the meeting, and Warren Sedlacek seconded the motion. Motion carried. There being no further business, the City of Cascade Development Impact Fee Advisory Committee meeting adjourned at 10:24 a.m.

Respectfully submitted,

Pamela J. DeChambeau

Pamela J. DeChambeau
Secretary/Treasurer

Approved:

James Stewart

James Stewart
Chair