

**CASCADE RURAL FIRE PROTECTION DISTRICT
COMMISSIONER'S MEETING MINUTES
August 13, 2026**

Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:32 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Deputy Chief Keri Sayers, and Secretary / Treasurer Pam DeChambeau.

Larry Scarborough moved to accept the agenda, and Mike Arnold seconded the motion. Motion carried.

LaDawn Saxton moved to approve the minutes of the July 9, 2026 regular Commissioner's meeting, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough moved to accept the Treasurer's Report and authorize payment of the monthly bills, and Mike Arnold seconded the motion. Motion carried.

Keri Sayers, reporting for Steven Hull, reported on the addition of two bedrooms at the 109 East Pine Street Fire Station being almost complete. Reported the transfer switch for the generator has been mounted downstairs and the generator will be ready for delivery August 20, 2026.

Keri Sayers reported on the four applications received for the Firefighter / Paramedic open position, on interviewing and extending an offer, and on an acceptance. Reported the offer is contingent on passing the physical exam, and on obtaining Idaho State Paramedic Licensure and National Registry of Emergency Medical Technicians recertification. Reported on the new employee being a great fit with good experience from a busy system and will start September 11 and Jim Williams last shift is September 6. Reported on the full-time staff meeting held at the beginning of the month to present the change to pay shift employees the 156 annual hours of Kelly Day Leave and to stop paying shift employees Holiday Pay and only pay Holiday Pay to the shift employees who work the holiday. Reported on the Kelly Conversion Pay and revised Holiday Pay policies sent out for discussion and input, and reported changes would be effective October 1, 2026.

Keri Sayers, reporting for Steven Hull, reported there were 61 incidents in July 2026, compared with an average of 60. Reported that the Fire District received a U.S. Department of the Interior grant for a slip-on tanker to refit the 2014 Ford as a Wildland Fire Truck. Reported on beginning the process for an Idaho First Bank loan in the amount of \$191,000 to complete the purchase of the 2026 Rescue Truck.

Keri Sayers reported that the Valley Countywide EMS District approved a three percent increase to the annual emergency medical services contract, raising the amount by \$36,300 to a total of \$1,221,300. Reported that, beginning January 1, 2027, the Valley Countywide EMS District will also assume responsibility for contract payments to the Medical Director. Reported on Front

Line EMS LLC operating at Stibnite Gold Project mine since June 1, 2026. Reported on the Memorandum of Understanding with Front Line EMS LLC sent out for review and on a partnership with them to help provide service to the area.

The agreement for audit services with Zwycart John & Associates for the year October 1, 2025 to September 30, 2026 in the amount of \$7,500.00, up from \$6,600 for a number of accounting standards to implement and additional requirements imposed on auditors, was reviewed. Larry Scarborough moved to accept the agreement for audit services for the year October 1, 2025 to September 30, 2026 with Zwycart John & Associates in the amount of \$7,500.00, and Mike Arnold seconded the motion. Motion carried.

Keri Sayers presented and reviewed the budgeted revenue and expenses for the period October 1, 2026 to September 30, 2027. Reported a property tax revenue increase of slightly more than five percent, on \$6,500 in revenue from Cascade Fire Community Fund for training, and on \$41,737 in grant revenue from the U.S. Department of the Interior for a slip-on tanker. Reported on budgeting a \$50,000 annual loan payment for the 2026 Rescue Truck in fund balance revenue. Reported on budgeting \$44,981 to complete the purchase of the 2026 Rescue Truck in fund balance revenue from funds left from the Idaho Bureau of Emergency Medical Services grant revenue received October 2024. Reported on beginning to work with a grant writer. Reported on budgeting \$30,000 in fund balance revenue from Ground Emergency Medical Transportation Supplemental Payment Program revenue received June 2026. Reported the budgeted gross wages expense consists of payout of Kelly Day Leave, which is an additional nine hours per paycheck, a step-up pay increase for line staff plus a two percent increase in hourly wage. Reported on the monthly medical insurance premium increasing 12.5 percent and on budgeting for eleven annual wellness visits. Discussed moving the purchase of structure turnouts to the uniform expense line item. Reviewed the capital purchases budgeted. Reported on the plan to purchase new radios because of Valley County moving systems. Presented and reviewed updated salaries and confirmed a 10.5 percent increase for the Chief and Deputy Chief. Reported the public hearing on the 2026-2027 budget is scheduled for Thursday, August 27, 2026 at 5:30 p.m. at the 109 East Pine Street Fire Station.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:30 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary / Treasurer

Approved:



Larry V. Scarborough
Chair / Commissioner